



- ✓ Address where Books of Accounts are to be maintained
- ✓ Latitude of Such Address
- ✓ Longitude of Such Address
- ✓ Address of police station having jurisdiction over above address
- ✓ Proof of above address (Conveyance/ Lease Deed/Rent Agreement etc along with rent receipts)
- ✓ Standard NOC in case of Leased or Rented Property
- ✓ Copy of Utility bills Not older than 2 (two) months
- ✓ PDF file containing photograph of Registered office showing external building and inside office also showing therein at least one director/KMP who Digital Signature is to be affixed to this form.
- ✓ All details to be emailed to cahkagarwal@advc.in